

Community Mental Health Services Block Grant (CMHSBG)

I. Funds Provided/Period Covered

Funds in the amount identified in this Contract are provided from the Federal Community Mental Health Services Block Grant (100%, CFDA# 93.958) and for the period January 1, 2018 through December 31, 2018.

II. Purpose and Service Conditions on the Use of the Funds

These funds may be used by the County only for the purposes under the service conditions described in the Division of Care and Treatment Services (DCTS) **Memo Series 2017-02 Action: Community Mental Health Services Block Grant – Community Aids Formula Allocation and Reporting Requirements.**

A. Adults with SMI and Children with SED

These funds can only be used to provide mental health services for adults with serious mental illness (SMI) and/or children with severe emotional disorders (SED) according to the definitions in the **DCTS Numbered Memo 2017-02 Action**. The definition of adults with SMI is:

Pursuant to Section 1912(c) of the Federal Public Health Service Act, as amended by Public Law 102-321, "adults with a serious mental illness" are persons: (1) age 18 and over, and (2) who currently have, or at any time during the past year, had a diagnosable mental, behavioral, or emotional disorder of sufficient duration to meet diagnostic criteria specified within DSM-IV or their ICD-9-CM equivalent (and subsequent revisions) with the exception of DSM-IV "V" codes, substance use disorders, and developmental disorders which are excluded, unless they co-occur with another diagnosable serious mental illness, and (3) experience functional impairment which substantially interferes with or limits one or more major life activities. (Federal Register Volume 58 No. 96 published Thursday, May 20, 1993, pages 29422 through 29425).

B. The definition of children with SED:

Pursuant to Section 1911(c) of the Public Health Service Act, children with a serious emotional disorder are (1) from birth up to age 18, and (2) currently have, or at any time during the last year, had a diagnosable mental, behavioral, or emotional disorder of sufficient duration to meet diagnostic criteria specified within DSM-III-R. (Federal Register Volume 58 No. 96 published Thursday, May 20, 1993, pages 29422 through 29425).

C. Priority Program Areas

The Bureau of Prevention Treatment and Recovery has identified program priority areas to which counties can apply these funds. The **DCTS Numbered Memo 2017-02 Action** includes the complete definitions of these priority program areas that should be followed. The list of priority program areas includes:

1. Certified Community Support Program (CSP) development and service delivery
2. Supported housing program development and service delivery
3. Initiatives to divert persons from jails to mental health services
4. Development and expansion of mobile crisis intervention programs
5. Consumer peer support and self-help activities
6. Coordinated, comprehensive services for children with SED
7. Development of strategies and services for persons with co-occurring mental health and substance abuse disorders
8. Mental health outcome data system improvement
9. Certified Comprehensive Community Services (CCS) program development and service delivery

D. Priority Target Population – Individuals who are Homeless

For CY 2018, the continuing priority for the BPTR is to improve efforts to serve persons with a serious mental illness who are homeless. These CMHSBG funds should be used to assist individuals with a SMI who are homeless through immediate County action in the form of direct mental health services. If immediate services cannot be provided, the County and/or vendor/subcontractor will give priority placement on a waiting list to individuals who are homeless and provide interim services until they can be fully enrolled into services.

The primary objective of prioritizing persons with a serious mental illness who are homeless is to provide this population with better access to all mainstream mental health services. Thus, the funds can be dedicated to any of the nine priority program areas listed in the **DCTS Numbered Memo 2017-02 Action** to provide mental health services to persons with a serious mental illness who are homeless.

In addition to serving individuals who are homeless, Counties will prioritize the reporting of persons who are homeless and have a serious mental illness through the Program Participation System (PPS) Mental Health Module.

Data describing individuals who are homeless shall be recorded in PPS fields as follows. Code 80 indicating an individual is homeless should be recorded as a Client Characteristic. For individuals who meet the Blue Ribbon Commission (BRC) criteria for inclusion in the Consumer Status Data Set (CSDS), Code 1 indicating the individual lives on the street or in a shelter should be recorded to describe their Living Arrangement.

Counties will also prioritize the completion of all other required PPS MH data fields for individuals who are identified as homeless in order to provide complete data on the consumers' mental health condition, services received, and mental health outcomes.

III. Fiscal Conditions on the Earnings of the Additional Funds

These additional funds are earned under the following conditions:

- A. During the time period specified in the section I above and under the outlined conditions in section II above.
- B. According to Federal Title V of the Public Health Service Act [42 U.S.C. 300x-1 et seq.], per Section 1916 (a), Wisconsin County Agencies agree not expend the Community Mental Health Block Grant (CMHBG) for any of the following:

Section 1916:

<county/agency> agrees that it will not expend the grant:

- 1. to provide inpatient services;
- 2. to make cash payments to intended recipients of health services;
- 3. to purchase or improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment;
- 4. to satisfy any requirement for the expenditure of non-Federal funds as a condition of the receipt of Federal funds or
- 5. to provide financial assistance to any entity other than a public or nonprofit entity.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

IV. Fiscal and Client Reporting on the Use of the Additional Funds

- A. These additional funds must be reported to the Department on the F-00642 Profile #569 according to the schedule in the State and County Contract.
- B. An annual Community Mental Health Services Block Grant Report of final expenditures by program category is due by May 1, 2018. A report format will be provided to the County.
- C. Submit to the Department, any reports necessary to comply with the regulations under 42 USC 300-52.
- D. Data Reporting

The Department of Health Services (DHS) must report data to the Federal government as a condition of receiving the CMHSBG funds. Counties will provide data required for the CMHSBG in accordance with Federal and State definitions and criteria. Counties are responsible for the collection of quality data to complete the required PPS Mental Health data elements. In order to meet updated Federal data requirements, Counties will continue to work with the Department when revisions and clarifications must be implemented in the PPS MH data system.

Agencies receiving CMHSBG funds shall report and use data on Federally required National Outcome Measures (NOMS) in accordance with guidelines provided through the Program Participant System (PPS) Mental Health data system. In calendar year 2018, NOMS Reporting will be required in order to receive the full allocation of CMHSBG funds. In calendar year 2018, county agencies are required to have in place the mechanisms to report timely, accurate, and complete NOMS data. If the State should receive a reduction in the 2018 CMHSBG allocation due to failure to report NOMS, Counties that have not met the NOMS reporting requirements may be subject to a funding reduction and required to refund part of payments already made.

Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

V. Payment Procedures

These funds shall be paid in accordance with the State and County Contract.

VI. Additional Requirements

Requirements herein stated apply to any sub-grants or grants. The contracting agency has primary responsibility to take constructive steps to ensure the compliance of its subcontractors, including fiscal monitoring of its subcontractors.

Federal Award Information if Applicable

Federal award date (Date Award to DHS signed by Federal government):	
Federal Award Project Description(Title of Project or Program on Award to DHS):	
Federal Awarding Department Name:	
Federal Awarding Agency Name:	
Catalog of Federal Domestic Assistance Number (Program CFDA):	
Catalog of Federal Domestic Assistance Name (Program CFDA):	
Federal Award Identification Number (FAIN):	
Grant Number:	
Cumulative Federal Award Amount (Total amount of dollars sub-awarded to the vendor from the Federal award):	
DHS' Indirect Cost Rate for the Federal award (approved budget indirect costs (rate)):	
Sub-award period of performance start date:	
Sub-award period of performance end date:	
Is the Award Research and Development?	
Percent of all funds (Fed):	
Percent of all funds (Non-Fed):	